

ISLAND REC
SAN JUAN ISLAND PARK AND RECREATION DISTRICT

BOARD OF COMMISSIONERS' MEETING
Minutes – September 5, 2024, 5pm

1. Call to order
 - Commissioner Cumming called the meeting to order at 5:01 pm on Thursday, September 5, 2024, in the Island Rec Office. Commissioners present: Cumming, Zehner, Ragsdale and Moalli; Absent: Commissioner Eltinge. Staff present: Director Jack, and Administrative Coordinator Mapstead (recording minutes).
2. Introduction of Visitors/Public Comment
 - Geoff Anderson via Teams
3. Open Public Hearing for comments on amending the 2024 Budget at 5:02pm
4. Close Public Hearing: closed at 5:03pm
5. Approval of the August 1, 2024, meeting minutes and August 12, 2024, special meeting minutes
 - Passed without objection
6. Approval of Payroll/Vouchers: The following were approved and signed:
 - Vouchers for fund 6351: \$7298.11, \$36,416.55, \$12,344.22
 - Vouchers for fund 6353: \$1668.93, \$4057.35, \$5195.06

August Payroll totaling: \$95,962.25
7. **Old Business**
 - Trails Committee Update-
 - Commissioner Moalli said that Trails would like the social media post up a week before their events/walks.
 - Trails will try to get someone to help with their website in November
 - OPALCO easement project update
 - Director Jack gave an update about the OPALCO public meeting
 - Commissioners discussed final pole locations
 - There will need to be a route and pad for trucks to access one pole on the slope
 - Commissioners had no objections cutting in the path and pad.
 - SJ County Auditor decision to cut services to all Jr Taxing Districts-
 - No new information from the County at this time; there will be a meeting in September.
 - We have begun work with a local bookkeeper in order to set up an accounting and payroll system.
 - We are looking into an accounting firm in Vancouver for assistance with annual reports and audits.
 - Capital Projects
 - Feasibility Study update – Geoff Anderson
 - Geoff described three options: wet, dry and hybrid
 - Suggested Island Rec could consider moving forward with the dry plan, leaving building space for wet amenities later.
 - Board discussed multiple configurations; no consensus reached
 - Geoff will follow up with information about additional concepts that were discussed

8. New Business

- 2024 Budget Amendment-
 - Resolution 24-05 Amending the 2024 budget
 - Director Jack and commissioners discussed the proposed updated budget numbers and actual beginning cash balances.
 - Commissioner Zehner moved to accept the Resolution; Commissioner Ragsdale seconded.
 - Resolution passed unanimously.

- Parks update-
 - Discussed Parks report highlighting all of the capital and on-going projects that have been accomplished so far this year.

- Programming update
 - Discussed the recently mailed Fall recreation guide; last guide of the 40th Anniversary year.
 - Discussed staff preparing the guide earlier in the summer to allow for more time between delivery and registration day.
 - 8.8k debrief-
 - Staff and commissioners held a meeting to discuss ideas and potential changes to the race in the future.
 - Some ideas included a possible new race start location, allowing racers to pre-order t-shirt size, prepping runner “packets” for early pick-up, and new or upgraded equipment.

- Financial Report – July 2024
 - Discussed

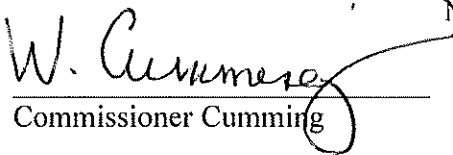
9. Director’s Report-discussed

- Discussed conversation with FHFC soccer program regarding program’s future.


10. Commission Discussion Items

11. Adjournment-meeting adjourned at 9:07 pm

Next Official Meeting: October 3, 2024



Commissioner Cumming



Commissioner Zehner

Commissioner Eltinge



Commissioner Moalli

Commissioner Ragsdale